	<b>BHUTAN STANDARDS BUREAU PRODUCT CERTIFICATION SCHEME</b>	<b>PRODUCT CERTIFICATION PROCEDURE</b>
<b>DOC: BSB-PCS-P4.1-01</b>	<b>ISSUE: 02</b>	<b>30 October 2014</b>

## CERTIFICATION AGREEMENT

The Bhutan Standards Bureau hereinafter referred to as the certification body makes agreement for the certification of the product **TMT bars for concrete reinforcement**. The details of the certification are given below:

Sl. No.	Product	Bhutan standard	Trade name	Certification Number	Certification date

In order to hold and use of the licence, the licensee shall comply with the conditions of the agreement as follows:

### **Article 1: Regulations for certification and inspection**


The stipulations of the general provisions for the certification system apply to this agreement specified in the Bhutan Standards Licensing Regulation 2015 & also scheme requirements stipulated in ISO IEC 17065.

### **Article 2: Rights and obligations**

2.1 The holder of the licence agrees that the certified products manufactured and supplied by him/her as specified in the licence attached to this agreement complies with the requirements stated in the Bhutan product standard, Scheme of Testing & Inspection (STI) and certification requirements conditions.

2.2 The Bhutan Standards Bureau (BSB) authorizes the holder of the licence to use the Bhutan Standards Certification Mark on the products to which the licence applies and to announce publicly that certification has been received. The holder of license is liable to penal provisions under the BSB Act & Regulations in the event of misuse of the standards mark .

Approved by Director General	Issued by Head PCS	Page 1 of 6
------------------------------	--------------------	-------------

	<b>BHUTAN STANDARDS BUREAU PRODUCT CERTIFICATION SCHEME</b>	<b>PRODUCT CERTIFICATION PROCEDURE</b>
<b>DOC: BSB-PCS-P4.1-01</b>	<b>ISSUE: 02</b>	<b>30 October 2014</b>

2.3 The holder of the licence of the product agrees that the persons representing BSB will have unobstructed access without prior notification to the premises of the factory covered by the license during the normal working hours of the factory involved. The holder of the license also agrees to allow observers & trainee auditors with the technical audit team and observers from accreditation and regulatory bodies..

2.4 The holder of the licence agrees that the products for which the licence is granted will be produced to the same specifications as the sample that has been submitted to BSB PCS (as specified in the application form for product certification).

2.5 The holder of the licence agrees to apply the mark on the product labels that has been registered with the BSB PCS.

2.6 The holder of the licence agrees to inform BSBPCS without delay the changes that affect its ability to conform to the requirements of the standards or certification requirements.

2.7 The holder of the licence agrees to make claims regarding certification consistent with the scope of certification and agrees to not use its product certification in such a manner as to bring the certification body into disrepute and does not make any statement regarding its product certification that the certification body may consider misleading or unauthorized.

2.8 The holder of the licence agrees that copies of the certification documents is provided to others, the documents shall be reproduced in their entirety or as specified in the certification scheme.

2.9 The holder of licence agrees to comply with any requirements that may be prescribed in the certification scheme relating to the use of marks of conformity and on information related to the product.


### **Article 3: Surveillance**

3.1 BSB carries out surveillance on the holder of the certification to determine continuing conformity to the standard during the period of validity of license.

3.2 The surveillance is carried out by the staff of BSB PCS

3.3 The testing of the samples taken from factory or market is carried out minimum twice a year or as required by sample failures or consumer complaints.

Approved by Director General	Issued by Head PCS	Page 2 of 6
------------------------------	--------------------	-------------

	<b>BHUTAN STANDARDS BUREAU PRODUCT CERTIFICATION SCHEME</b>	<b>PRODUCT CERTIFICATION PROCEDURE</b>
<b>DOC: BSB-PCS-P4.1-01</b>	<b>ISSUE: 02</b>	<b>30 October 2014</b>

#### **Article 4: Information on modifications of production**

The holder of the licence agrees to inform the BSB PCS of any intended modification in the product, the manufacturing process or the quality management system. The holder also undertakes to inform BSB PCS, without delay, the changes relating to legal, commercial, organizational status or ownership and agrees for any verification by BSB when necessary.

#### **Article 5: Complaints**

The holder of the licence agrees to keep a record of complaints and action taken of any complaints regarding those aspects of the products covered by the licence and to make available to BSB PCS upon request for verification.

The holder of the licence also agrees to take appropriate action with respect to such complaints and any deficiencies found in products that affect compliance with the requirements of certification.

#### **Article 6: Publicity**

6.1 The holder of the licence has the right to publish that he has been authorized to mark the products to which the licence applies.


6.2 Among other methods the BSB gives publicity to the certification given to the licensee in news papers, radio and television etc. and cancellation of the agreement, as appropriate.

6.3 In making reference to its product certification in communication media such as documents, brochures or advertising, the licensee agrees to comply with the requirements of the certification body or as specified by the certification scheme.

#### **Article 7: Confidentiality**

The BSB is responsible for ensuring and maintaining confidentiality of information which comes into the possession by its employees, auditors and experts engaged in certification as a result of their contacts with the holder of the licence and will not disclose to any third party, except as may be required by the law of the land.

Approved by Director General	Issued by Head PCS	Page 3 of 6
------------------------------	--------------------	-------------

	<b>BHUTAN STANDARDS BUREAU PRODUCT CERTIFICATION SCHEME</b>	<b>PRODUCT CERTIFICATION PROCEDURE</b>
<b>DOC: BSB-PCS-P4.1-01</b>	<b>ISSUE: 02</b>	<b>30 October 2014</b>

## Article 8: Payment

The holder of the licence agrees to pay for all expenses in relation to the certification, including test, inspection and administration costs. Payment becomes due within 28 days from the date of invoices.

## Article 9: Agreement period

9.1 This agreement comes into force on ..... and remains in force until ..... unless withdrawn for justified reasons or cancelled by either party upon due notice given to the other party.

9.2 The validity of the license is for a two year period, and can be extended provided all the conditions are satisfied.

9.3 When the holder of the licence ceases his operation, he shall notify BSB in writing within thirty days from the date of cessation thereof.


## Article 10: Termination, reduction, suspension /Withdrawal of certification

10.1 Depending on the reason for the **Termination, reduction, suspension /Withdrawal** the following schedule of notice will be followed:

10.2 Upon termination, suspension or withdrawal of certification, the holder agrees to discontinues use of standard mark on the product and in advertisement/publicity material including letter heads.

	<b>Situation requiring the dispatch of notice that can lead to withdrawal/ Termination</b>	<b>Days of notice prior to withdrawal/Termination</b>
01	Manufacturers wish to terminate, suspend/with drawal:	To be specified by BSB PCS
02	BSB determines that the product is hazardous	To be specified by BSB PCS
03	Violation of the standard	Max. 60 days
04	Non-payment of fees according to article 8	Max. 30 days

Approved by Director General	Issued by Head PCS	Page 4 of 6
------------------------------	--------------------	-------------

	<b>BHUTAN STANDARDS BUREAU PRODUCT CERTIFICATION SCHEME</b>	<b>PRODUCT CERTIFICATION PROCEDURE</b>
<b>DOC: BSB-PCS-P4.1-01</b>	<b>ISSUE: 02</b>	<b>30 October 2014</b>

05	Failure to meet other provisions of the agreement	Max. 60 days
06	Mandatory compliance with new requirements in relation to revision of standards	To be specified by BSB PCS

Advice of cancellation shall be sent by registered letter (or equivalent means) to the other party, stating the reasons and the date of Termination of the certification.

### **Article 11: Modification of product requirements**

11.1 If the requirements applying to the products covered by this agreement are modified, BSB shall immediately inform the holder of the licence by registered letter (or equivalent means), stating at what date the modified requirements will become effective, and advising him/her of any need for a supplementary examination of the products which are subject to this agreement.


11.2 Within a specified period of time after receipt of the advice described in paragraph.11.1, the holder of the licence shall inform BSB by registered letter (or equivalent means) whether he is prepared to accept the modifications. If the holder of the licence gives confirmation within the specified period of his acceptance of the modification and provided the result of any supplementary examination is favourable, a supplementary licence will be issued or other modifications of the BSB records.

11.3 If the holder of the licence advises the BSB that he is not prepared to accept the modification within the time specified in accordance with 11.2 or if he allows the terms for acceptance to lapse, or if the result of any supplementary examination is not favourable, the licence covering the particular product shall cease to be valid on the date on which the modified specifications become effective, unless otherwise decided by the BSB.

### **Article 12: Liability**

All parties shall be bound by the legal requirements of Bhutan.

Approved by Director General	Issued by Head PCS	Page 5 of 6
------------------------------	--------------------	-------------

	<b>BHUTAN STANDARDS BUREAU PRODUCT CERTIFICATION SCHEME</b>	<b>PRODUCT CERTIFICATION PROCEDURE</b>
<b>DOC: BSB-PCS-P4.1-01</b>	<b>ISSUE: 02</b>	<b>30 October 2014</b>

**Article 13: Appeals/disputes**

All disputes that may arise in connection with this agreement are to be settled in accordance with the appeal procedures of the BSB PCS.

Issued in duplicate and signed by an authorized representative of the Bhutan Standards Bureau and the applicant.

For the certification body:

For the applicant:

Date.....

Date.....

Head, Certification

Bhutan Standards Bureau

(Seal and signed)

Company Representative

(Seal and signed)

Approved by Director General	Issued by Head PCS	Page 6 of 6
------------------------------	--------------------	-------------